

[To be submitted on Law Firm headed notepaper]

Expression of Interest Letter

Mr. Olivier POGNON
Director and CEO
African Legal Support Facility
Immeuble CCIA Plateau
01 B. P. 1387 Abidjan 01
Côte d'Ivoire

Dear Sir,

We, the undersigned, declare that:

We have been made aware that the African Legal Support Facility (“ALSF”) has launched a tender for the selection of the ‘Panel B’ of the ALSF Legal Panel (the “Global Request for Proposals” or this “RfP”). We are pleased to formally express our interest in this RfP and request to receive the documentation necessary to submit a proposal in response to the Global Request for Proposals (a “Global Proposal”). We hereby authorize the ALSF to periodically send us information related to this RfP via email or other electronic means.

We acknowledge the confidentiality of this RfP and declare that we will not disclose, copy, reproduce, distribute, or pass on (or allow any of the foregoing) any of the information contained in this RfP to any person other than our partners or our employees for the sole purpose of submitting (or deciding whether to submit) a Global Proposal.

We understand that to ensure the confidentiality and fairness of the RfP and the equal treatment of all applicants, we will not be allowed, during the entire period of the RfP, to discuss with ALSF representatives any aspects of the procurement or to hold meetings with them for other purposes than ongoing ALSF projects. Any questions we may have with respect to the RfP may be submitted through the formal clarification process, which will be specified in the documentation necessary to submit a Global Proposal.

We understand that processing our Global Proposal will involve the recording and processing of personal data (such as names, addresses and CVs) but that such data will be processed and recorded solely for the purposes of the performance, management, and monitoring of this RfP.

We understand that (i) the ALSF is not bound to accept the most advantageous proposal or any proposal submitted in this RfP, (ii) the evaluation reports and written records will not be communicated to the applicants nor to any party other than the ALSF and its auditors, (iii) the ALSF’s decision will be final and binding and no appeal

of the award may be made in any circumstances, and (iv) none of the costs we may incur in preparing and submitting the Global Proposal are reimbursable by the ALSF.

We accept that in no event the ALSF will be liable for any damages whatsoever including, without limitation, damages for loss of profits, in any way connected with the non-award or cancellation of a RfP, even if the ALSF has been advised of the possibility of damages.

We confirm that we have not made any material amendment to the text of this Expression of Interest Letter from the template made available to us pursuant to the public notice of this RfP.

We declare that we will adhere to the highest standards of ethics during this RfP to ensure its fairness and competition.

Sincerely yours,

Law Firm Name	
Name (Partner)	
Signature	
Date	